

Property Standards Committee is charged with developing overall guidelines for Star's natural systems, buildings, esthetics, and facilities systems to be approved by the Board. Once guidelines consonant with the SIC mission, the strategic plan goals and objectives developed for Star Island's physical environment. Its role is to help ensure that these guidelines are followed as directed by the Board. While the Board is responsible for "oversight," this committee will monitor the work of many individuals and groups on behalf of the Board. The Property Standards Committee helps the Board monitor whether guidelines are followed and cues the Board when they are not. It consults with the Board and Executive Director about additions, modifications, changes to Star Island, its structures, systems, ecology, etc.

This committee will also maintain a repository for other committees' accomplishments and progress with respect to the *Vision 2000* strategic plan, blue prints and other plans and related to the islands structure, and other materials (such as the Building Lifecycle Report and the Landscape Task Force Report) related to its areas of responsibility. It may make recommendations to the Board about the need to update plans, documents or the *Vision 2000* plan itself.

Tasks

- Initially, develop guidelines for our natural systems, buildings, esthetics, and facilities systems and obtain approval of them from the Board
- Maintain reports such as the Landscape Task Force report, the Building Lifecycle Report; blue prints, design specs and other documents related to the buildings and systems are appropriately archived, updated and preserved. For example, it might recommend that the documents related to building Marshman are digitized on CD and that 1 copy is stored in Vaughn and 1 copy is stored in the SIC office
- Ensure that the guidelines approved by the Board are followed.

Expectations of Members

Members bring together the expertise needed to review and suggest guidelines that ensure that we are on target with our mission and our goals with respect to Star Island.

Procedures

1. Articulate standard to promote a climate of retreat with emphasis on simplicity, sacred spaces, efficient, unobtrusive technology for administrative and conference use
2. Articulate standards for historic and environmental preservation
3. Develop guidelines for natural systems, building, and esthetics in keeping with our strategic plan
4. Identify individuals and groups to be involved in historic and environmental preservation and specific resources to achieve preservation initiatives
5. Develop plans for archiving, updating and preserving plans, manuals, etc.
6. Monitor that standards are being upheld and advice the board to ensure they are followed

Terms-- Members would have three-year terms that may be renewable for one additional three-year term. (The Board will set staggered terms at the outset to keep a balance of one, two and three year

members at any time.) Those members whose terms have expired may remain available to the committee through establishing a supportive panel

Composition of the Membership (if applicable)

- A member of Facilities Projects
- A member of Finance (?)
- A member of the Landscape Task Force
- A member of ISHRA
- Vaughn?
- Others?

Operating Processes