

## **Island Heritage and Artifacts** (formerly the Vaughn Committee)

Island Heritage and Artifacts is responsible for advising management on protection, maintenance and preservation practices appropriate to our holdings; providing guidelines on preservation practices; through liaison to the Property Standards Committee, provide advice whenever changes to the buildings are contemplated interior and exterior, with an eye to being sensitive to their historical nature; for suggesting ways in which our rich history can be made available to conferees and others. In addition, it works with the Director of Development in identifying sources of funding for the preservation and restoration of material of historic interest and writing grant proposals therefore.

### Tasks

1. Advise the Board through Executive Director or designee about the Thaxter Museum/Vaughn Cottage and the collections housed there and elsewhere on and off island
2. Work with staff to publicize the collection and Shoals history through guides, tours, etc.
3. Assist Director of Development in identifying sources of funding and writing grant proposals
4. Work with staff to research, write guides to the island, gather oral histories, collect artifacts, lead tours, etc. as appropriate
5. The committee may work with the Executive Director on initiatives such as educational programming
6. Maintain contact with other entities having similar interests

### Terms

Members shall have three-year terms that may be renewable for one additional three-year term. (The Board will set staggered terms at the outset to keep a balance of one, two and three year members at any time.)

Former members may be retained as a Panel associated with the committee so that the IH& A may continue to benefit from their expertise

### Composition of the Membership (if applicable)

#### Chair

Individuals with special interest and expertise in exhibits, educational programs and archives, including a member of ISHRA (Isles of Shoals Research Association)

### Operating Processes

1. Meet with Executive Director or designee as needed to accomplish its work
2. Arrange for visits to the Island by appropriate IH&A members

3. Submit an annual report and meet with the Board of Directors once a year or as appropriate.

