

**STAR ISLAND CORPORATION
BOARD OF DIRECTORS MEETING**

Tuesday, January 22, 2013
By telephone conference call

MINUTES

Members in attendance:

John Bush, Treasurer
Erik Cordes
Nick Dembsey
Sharon Kennedy, Vice President
Gary Kunz
Karen Mathiasen, Clerk
Suellen Peluso
Russell Peterson, President
Sally Russell

Absent:

Josh Davis
Tom Smurzynski (Pres., ISAUU)
Charlie Stauffacher (Pres., SIUCC)
Jordan Young

Others attending the meeting

Joe Watts, CEO
Robby Pletz, Pel Representative

For opening words, Nick Dembsey offered the following:

By W.E.B. DuBois:

Now is the accepted time, not tomorrow, not some more convenient season.
It is today that our best work can be done and not some future day or future year.
It is today that we fit ourselves for the greater usefulness of tomorrow.
Today is the seed time, now are the hours of the work, and tomorrow comes the harvest
and the playtime.

By Rebecca Parker:

The beauty of life is such that it will not let us go until we have offered the blessing we
have to give. So let the beauty we have seen become the good that we do, and let us not
wrest ourselves free from the claim that life places upon us until, we, in faith with all
those who have gone before, place ourselves among those who bless the world.

Russ Peterson called the meeting to order at 7:04 p.m. We are again using the Go To Meeting application, giving us some capacity to see one another during the meeting.

Consent Agenda. It was unanimously

VOTED: To correct the minutes of the November 13, 2012, meeting of Directors as follows:

Under Committee on Appointments (CoA), by deleting

“And to accept the following CEO appointments to operating committees”

and by substituting therefor

“The CoA also wished to inform the Board of the following CEO appointments to operating committees, and to request, for the record, that these appointments be reflected in the Board minutes.”

VOTED: To approve the minutes of the December 18, 2012, meeting of Directors.

CEO Report. Joe Watts, CEO of the Star Island Corporation, presented some highlights from the report.

- **Outreach and Engagement.** As part of our outreach to and engagement with UU and UCC congregations, we have registered for a booth at the Unitarian-Universalist General Assembly (GA), to be held June 19-23 in Louisville, KY. We are looking for volunteers who are already planning to be at GA to help with staffing the booth.
- **The Regatta and the Smith 400th.** This year’s Regatta is on Saturday, June 8. We have begun seeking both sponsors and attendees for the event. Staff will be meeting with the Portsmouth Chamber of Commerce to begin planning for the 400th anniversary of John Smith’s mapping of the Isles of Shoals.
- **Development Director Report.** Joe Watts gave the report on behalf of Angela Matthews, Director of Development. Final numbers for 2012 will be available at the February Board meeting, but as of January 14, 2013, we had received over \$768K out of \$804K in combined (Annual Fund plus Capital Campaign) commitments for 2012. Some pledges made in 2012 will be paid out in 2013. With help from Irene Bush, we are applying to the UU Congregation at Shelter Rock for a \$100K grant for fire safety.
- **Organization Chart for 2013.** Joe noted various changes from 2012, and expressed his confidence with the new plan, holding up the new organizational chart as a symbol representing the fruits of our hard and good work on our staffing reorganization plan. Russ Peterson noted that he met with Joe and various other staff members, and that they had a good discussion on the recent reorganization and other topics. Russ also complimented Joe on an excellent CEO report.

VOTED: To accept the CEO Report, including the report of the Director of Development.

Treasurer’s Report. John Bush, Treasurer, presented the report.

- **End of Year Preliminary Results.** We expect to have an operating surplus of ca. \$130K (instead of the \$155K projected in the November financials). John reminded us of our vote (at our August 4, 2012, meeting) to allocate 2012 gift income (not counting

bequests) 53% to the Annual Fund and 47% to the Capital Campaign, and noted that this split could skew the amount of our operating surplus.

- **Restricted and Unrestricted Funds.** “Restricted Funds” could refer to funds whose use is restricted to a specific purpose (e.g., a fund for improvements to Cottage A), which fund could be either temporary or permanent. On the other hand, “Restricted Funds” could also refer to funds that have been designated as “Endowment” in the sense that the principal cannot be spent; only an annual percentage draw is permitted. We will revisit this topic in February. John, with help from Suellen Peluso, volunteered to draft some initial thoughts on restricted and unrestricted funds.

Pel Report. Robby Pletz, the Pel Representative, indicated that there is a current push for people to apply for Pel positions, as the deadline is looming. The Board noted that we should have guidelines for Pel reports and other Pel participation in Board meetings, particularly as many Pels tend to serve as Pel Rep for only one year due to off-island commitments such as jobs and school.

It was unanimously

VOTED: To accept the reports of the Treasurer and the Pel Representative.

Solar Power Purchase Agreement (PPA) Project Update. Joe Watts gave the update, and was pleased to note that several pieces of the project are coming together. In particular, we are drafting a letter of understanding (LOU) with Revolution Energy. In this LOU, we will affirm our commitment to work exclusively with Revolution Energy, as long as Revolution Energy can raise the necessary project funds without tapping into our donor base. Ultimately, we expect to sign a contract between SIC and the group of funding partners put together by Revolution Energy. At our Annual Meeting in April, we will report on the PPA Project and entertain questions and comments, but we will not be asking Corporation members to vote on the project, as that is the job of the Board. The project work might start as early as Autumn '13.

February Board Retreat

The retreat is Saturday, February 23 and Sunday, February 24. On Saturday afternoon, Jim and Jan Prochaska will facilitate a discussion of our strategic plan. Russ and others have assembled a group of Star-related people to attend the Saturday afternoon part of the retreat and join the discussion.

Sunday will be our regular monthly business meeting.

Board members are asked to make a donation to the Board Discretionary Fund to help cover the cost of the Saturday evening dinner (\$25 per person is suggested).

SIC Annual Meeting. The meeting is on Saturday, April 27, 2013, place TBD. We discussed the idea of a venue somewhere around Portsmouth. There was concern, however, that we might need something more centrally located, such as Hartford or Worcester.

Annual Review and Approval of Policies. Sally Russell led the discussion, noting that each year the Board is asked to review certain policies towards keeping the island and our other facilities as safe places. There are currently four policies that need to be approved. Upon motion duly made and seconded, no further discussion being necessary, it was unanimously

VOTED: To accept the following four policies:

Safe Community
Child Abuse
Sexual Harassment
Discrimination and Non-Sexual Harassment

Board Self-Evaluations. Sally Russell will again head up this annual project. We are asked to fill out the Board evaluations that Sally sent us a couple of days ago, and return them to Sally (by paper or electronically) no later than January 31. Sally will bring the tabulated results to the February retreat so that we can discuss them.

Special Nominating Committee. It is the job of the Special Nominating Committee to propose a candidate for each of the offices of president and vice-president of the Star Island Corporation. As set forth in the bylaws, this special committee is chaired by the chair of the Nominating Committee, and composed of the presidents of the associated organizations (ISAUU and SIUCC), the clerk of the Board and an additional member of the Board so designated each year by the Board prior to the Annual Meeting. Upon motion duly made and seconded, after brief discussion, it was unanimously

VOTED: To elect Gary Kunz as the Board representative to the Special Nominating Committee.

Robby Pletz left the meeting.

Executive Session. At 8:39 p.m., the Board voted to go into Executive Session, the minutes of which are kept separately. The purpose of the meeting was to propose nominees for the Bringer of Light award and to review the summer marine transport arrangements. The sole vote taken was to correct the November 13, 2012, Board and Executive Session minutes. It was unanimously

VOTED: To correct the minutes of the November 13, 2012, Executive Session as follows:

Under Committee on Appointments (CoA), by deleting

“And to accept the following CEO appointments to operating committees”

and by substituting therefor

“The CoA also wished to inform the Board of the following CEO appointments to operating committees, and to request, for the record, that these appointments be reflected in the Board minutes.”

The Board meeting was reconvened at 8:52 p.m. for the purpose of evaluating the meeting now concluding. It was sometimes difficult to hear with the Go To Meeting application, but it was very good when we could see each other.

Our next meeting is on Sunday, February 24, 2013, at the SIC offices as part of the Board retreat.

There being no further business, it was

VOTED: To adjourn the meeting.

The meeting was adjourned at 8:55 p.m.

Respectfully submitted,

Karen Mathiasen, Clerk