



## STAR ISLAND CORPORATION

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Greetings!

We are excited that you are interested in becoming a member of the Star Island Corporation. Corporation members are the stewards of Star Island, those who have agreed to be the most responsible for the ongoing well-being of the Star Island community.

Specific criteria for becoming a member, according to the bylaws, can be found as part of this membership packet. You may find this information helpful when filling out your application. Attached please find the forms that you will need to complete the application process.

Below, we have listed the steps you will need to take to complete the process prior to January 15<sup>th</sup> of each year:

- 1) Find a current Star Island Corporation member who knows you well, and can speak to your commitment to Star Island, to sponsor you. That member must fill out the Sponsor Sheet. A list of current Star Island members can be found here:  
<http://www.starisland.org/PDF/StarIslandCorporationMembers2009.pdf>
- 2) Find a second SIC member, or other qualified individual (ie. Minister, Conference Chair, etc.) to fill out the Recommender Form.
- 3) Fill out the Candidate Application and write your Personal Statement.

A few other items of importance:

- 1) You may either e-mail the completed forms to Kate Brady, SIC Office Manager (kbrady@starisland.org) or mail them to Star Island Corporation, Morton-Benedict House, 30 Middle Street, Portsmouth, NH 03801. They must be postmarked no later than January 15, 2010, for consideration for the 2010 Annual Meeting.
- 2) Your application will be reviewed by the Membership Committee and you will be notified of its recommendation before March 1, 2010.
- 3) If your application is acted favorably upon by the Membership Committee, you will be asked to submit a short biography to be included in the Annual Meeting material packet



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### Membership in the Star Island Corporation

#### ***A Message from the Board of Directors from the Bylaws of the Corporation:***

*“Members of the corporation shall make every effort to attend the annual meeting of the corporation and make every effort to make an annual contribution of service and money or property to the corporation. Members who fail to attend, or to acknowledge in writing receipt of the notice of three successive annual meetings shall cease to be members of the corporation as of the last day of the calendar year in which a third successive annual meeting is neither attended nor acknowledged. This section shall be made part of the notice of each annual meeting or special meeting held in lieu thereof.”*

Corporation members contribute their time, effort and money to the Star Island Corporation.

Corporation members make many different types of contributions to the Star Island experience, including:

- Attending the SIC Annual Meeting and other meetings
- Serving on committees and communicating by telephone, e-mail , and letter
- Participating in work parties
- Attending conferences

In addition, Corporation members or family giving units support Star Island financially by contributing each year. (No specific amount is suggested and gifts of ANY size will be welcomed and appreciated. Specific amounts will not be disclosed; names of donors may be included in broad categories of giving.) In participating as they are able and in giving financially, Corporation members set an example for all Shoalers.

#### ***Becoming a Member of the Star Island Corporation Criteria and Process from the Bylaws of the Corporation:***

*“Any member may propose to the membership committee the nomination of a person or persons, the election of whom to membership would in the opinion of such a proposing member result in the addition of a member who would during her/his membership advance and promote the carrying out of the purposes of the corporation. Any such proposal for membership must be submitted in writing to the clerk and received at the principal office of the corporation not later than January 15 in any calendar year.”*

*“[The membership committee] shall evaluate the qualifications of each person proposed for membership, and shall nominate for membership only those persons who have manifested a sustained devotion to the Shoals and the election of whom it believes will advance and promote the carrying out of the purpose and objectives of the corporation.”*



## STAR ISLAND CORPORATION

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Our by-laws limit corporation membership to 400. It is important to show how the person nominated for membership has worked to the benefit of Star Island and can be expected to continue to do so. In its effort to assess the potential of nominees to successfully fulfill the role of Corporation member, as described above, the Board has approved criteria to guide the Membership Committee in screening proposals.

The criteria include the following:

- **Activities on behalf of the Corporation**
- **An indication that the candidate understands the responsibilities of Corporation membership and will make a commitment to carry out those responsibilities**
- **Consistent record of financial support**
- **Leadership in those segments of the Shoals Community in which the candidate has participated**
- **Board Potential**
- **Length of Service/Participation**
- **Identification with the Values of Liberal Religion**

The Committee evaluates candidates in terms of the pattern of strengths and weaknesses which emerge when all criteria are taken into account and looked at in terms of the current needs of the Corporation.

The committee recognizes the uniqueness of each candidate and situation, and seeks to fulfill its mission of nominating candidates who may be expected to continue their commitment and successfully take on the responsibilities of Corporation Membership. We increasingly depend on the volunteer commitment and the financial support of members to collaborate with and augment the work of our dedicated staff.



# STAR ISLAND CORPORATION

## COVER SHEET

### PROPOSAL FOR MEMBERSHIP IN THE STAR ISLAND CORPORATION One application per person, please.

Nominee name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone: Home: \_\_\_\_\_ Work: \_\_\_\_\_  
 Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Name of the Nominee's Sponsor: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 Telephone: Home: \_\_\_\_\_ Work: \_\_\_\_\_  
 Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Name of the Nominee's Recommender: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 Telephone: Home: \_\_\_\_\_ Work: \_\_\_\_\_  
 Fax: \_\_\_\_\_ Email: \_\_\_\_\_

### **Office Use Only**

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|---|-------------|
| <input type="checkbox"/> Cover sheet received                       | Date: _____ |
| <input type="checkbox"/> Sponsor form received                      | Date: _____ |
| <input type="checkbox"/> Recommender form received                  | Date: _____ |
| <input type="checkbox"/> Nominee Application and Personal Statement | Date: _____ |



# STAR ISLAND CORPORATION

## SPONSOR SHEET

Please complete one form for each individual applicant.

Proposed Nominee: \_\_\_\_\_

Sponsor Name, e-mail, and phone number: \_\_\_\_\_

The Membership Committee solicits your comments regarding the above named person proposed for membership in the Star Island Corporation. The document *Membership in the Star Island Corporation*, included with this packet, provides a description of the responsibilities of Corporation members, and a list of criteria used by the Committee in screening proposals.

The Membership Committee asks your help in two areas.

First, if you have had the opportunity to observe in one or more areas in which the proposed nominee has given significant service to the Island and/or served in a leadership role with respect to a conference, Star Island United Church of Christ, Inc., The Isles of Shoals Association Unitarian Universalist, Inc., or the conference center (Pelican, Staff or volunteer), would you please make detailed comments.

- What was your role or relationship to the proposed nominee? (i.e., conference chair, supervisor, colleague on a committee, etc.)
- What was the nature of the nominee's contribution or service?
- In your view, what aspects of your relationship with the nominee bear on the criteria for membership in the Corporation?
- What skills, abilities, or gifts does the candidate possess, to which you can speak personally, which would be useful to the Star Island community?

Secondly, we ask your opinion of the overall strength and quality of the proposed nominee.

- What is it that you think the Membership Committee needs to know about this person? (i.e., strengths, skills, character, judgment, commitment, grasp of what Star Island is all about). Please be specific and feel free to use mainland and on-island examples.
- Do you believe that this candidate is qualified to serve on the Board of Directors?

Please make your comments in a letter format on a separate sheet.

Sponsor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please return this form along with your attached letter in support of the proposed nominee postmarked no later than **January 15th** to: Membership Committee, Star Island Corporation Morton-Benedict House 30 Middle Street Portsmouth, NH 03801.



# STAR ISLAND CORPORATION

## RECOMMENDER SHEET

**Please complete one form for each individual applicant.**

Proposed Nominee: \_\_\_\_\_

Recommender Name, e-mail, and phone number: \_\_\_\_\_

The Membership Committee solicits your comments regarding the above named person proposed for membership in the Star Island Corporation. The document *Membership in the Star Island Corporation*, included with this packet, provides a description of the responsibilities of Corporation members, and a list of criteria used by the Committee in screening proposals.

The Membership Committee asks your help in two areas.

First, if you have had the opportunity to observe in one or more areas in which the proposed nominee has given significant service to the Island and/or served in a leadership role with respect to a conference, Star Island United Church of Christ, Inc., The Isles of Shoals Association Unitarian Universalist, Inc., or the conference center (Pelican, Staff or volunteer), would you please make detailed comments.

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- What was the nature of the nominee's contribution or service?
- In your view, what aspects of your relationship with the nominee bear on the criteria for membership in the Corporation?
- What skills, abilities, or gifts does the candidate possess, of which you can speak to personally, which would be useful to the Star Island community?

Secondly, we ask your opinion of the overall strength and quality of the proposed nominee.

- What is it that you think the Membership Committee needs to know about this person? (i.e., strengths, skills, character, judgment, commitment, grasp of what Star Island is all about). Please be specific and feel free to use mainland and on-island examples.
- Do you believe that this candidate is qualified to serve on the Board of Directors?

Please make your comments in a letter format on a separate sheet.

Recommender's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please return this form along with your attached letter in support of the proposed nominee postmarked no later than **January 15th** to: Membership Committee, Star Island Corporation Morton-Benedict House 30 Middle Street Portsmouth, NH 03801.



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## Proposed Nominee Application and Personal Statement

Proposed nominee: \_\_\_\_\_

Occupation: \_\_\_\_\_

Avocation: \_\_\_\_\_

**Please tell us about your Star Island related activities. Typical examples include: volunteer work on and off the island, work on committees (Conference or Corporation), donations of materials, and outreach to your local congregation or kindred organization, to name a few. Please be specific as possible and list dates as you are able.**

**Have you had an opportunity to serve in a leadership role? This role may have been as a conferee, conference staff person, or in another related capacity. Please be as specific as possible and list dates as you are able.**

**Have you been a Pelican or Star Island Corporation employee? Please list the positions you held and in which season as well as any additional leadership roles you took on during your time as a staff person.**

**We recognize that we all have had different opportunities to directly participate in the life of Star Island. Can you give examples of leadership and service experience which is not specifically related to Star? Examples of these experiences could include: church search committee member, student government involvement, fundraising campaigns, etc. Please be as specific as possible and list dates as you are able.**



## STAR ISLAND CORPORATION

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**Please list the conference/s you have attended on Star Island and the years of attendance. If not a conferee, please tell us here more about your connection to Star Island (seacoast resident, Shoals Marine Lab alumni, etc).**

**Religious affiliation (if applicable):**

Denomination: \_\_\_\_\_

Church membership: \_\_\_\_\_

Church Location: \_\_\_\_\_

**Personal Statement:**

In the space below or on a separate piece of paper, please tell us in your own words why you wish to become a member of the Star Island Corporation. We are most interested in skills, interests, and abilities you have which could be used for the betterment of Star Island. Include here significant volunteer or professional activities and roles, and gifts of talent, time, and treasure which you have shared in the past. Please give examples that highlight Star Island related and non-related contributions.

Please return the Application and Personal Statement postmarked no later than **January 15th** to:  
Membership Committee, Star Island Corporation, Morton-Benedict House 30 Middle Street  
Portsmouth, NH 03801.